



Oban Photographic Club Constitution

1) **Name**

The club will be called the **Oban Photographic Club**

2) **Objectives**

The aim of the club is to promote interest in amateur photography in the local community. The club will do this by organizing regular club meetings and by the provision of facilities.

3) **Membership**

Membership will consist of Full Members and such other categories as may be determined by a General Meeting.

The Committee may nominate Honorary Members, for one or more years, or Life Members, for election by Club members at a General Meeting

Membership subscriptions will be reviewed and agreed by each Annual General Meeting. Subscriptions are due each October following the A.G.M. Until the appropriate subscription is paid the privileges of membership do not apply. E.g., competitions may not be entered and Visitor's Fees are due for attendance.

New members joining after 31st. December will pay half the appropriate subscription. Full Members may occasionally bring their partners or a friend, to club meetings and social occasions, without the payment of any visitors or entry fees payable by non - members.

All members joining the club shall be deemed to accept the terms of this Constitution and any Byelaws published from time to time by the Club.

4) **Management**

The management of the Club shall be vested in a Committee of Club Members elected at the Annual General Meeting.

The Committee shall consist of the following Officers:-

President

Vice President

Secretary

Treasurer

Competition Secretary

Plus a minimum of two other members

4) **Management contd.**

In exceptional circumstances one member may be elected to serve two Offices in which event the Committee will be correspondingly reduced.

Nominations for the election of Office Bearers should be in writing prior to the A.G.M. but will be accepted up to the time of the meeting, provided the consent of the nominee is obtained.

The Committee has the power to co-opt members to fill any vacancy in its numbers that may occur between Annual General Meetings and to co-opt additional members when required.

The Committee shall have the power to publish Byelaws and enforce such Byelaws, as the membership feels are necessary to govern the activities of the Club.

The Committee shall retire en-bloc at the A.G.M. one year after election but members are eligible for re-election For continuity and the smooth running of the Club it is desirable that the President serves for two years and the Secretary for three years, and that the offices of President and Secretary are not changed simultaneously.

5) **General Meetings**

The Club shall hold an Annual General Meeting at the end of the winter session to:-

Approve the minutes of the previous A.G.M.

Receive a report from the Treasurer, receive and approve the audited accounts.

Receive reports from, the President, the Secretary and the Competition Secretary.

Elect the Committee for the coming year

Appoint an Auditor of the Clubs accounts for the coming year.

Consider changes to the Constitution

Deal with any other relevant business.

6) **Extraordinary General Meetings**

The Committee shall have the power to call a General Meeting with the approval of the majority of its members.

Also upon the request of seven Full Members, to the Secretary, made in writing and specifying the objects, a General Meeting will be called within 21 days.

7) **Notices**

The agenda and notice for a General Meeting shall be given to the members in writing at least ten days prior to the meeting.

All proposals to change the Constitution shall be submitted in writing to the Secretary at least 21 days before a General Meeting and must be signed by at least two members eligible to vote at General Meetings.

8) **Voting**

With exception to changes to the constitution, decisions put to a vote shall be resolved by a simple majority at General Meetings. The President of the Club shall hold a deliberative as well as a casting vote.

Changes to the constitution shall require a two-thirds majority of those present at General Meetings

9) **Quora**

At General Meetings the quorum shall be one third of the membership, or seven members whichever is the greater

At Committee Meetings a quorum shall be four members one of whom must be the President or Vice-President.

10) **Finance and Accounts**

All monies raised by subscription shall be applied to further the aims and objectives of the Club. Monies raised by or on behalf of the Club other than subscriptions shall be applied to further the aims and objectives of the Club or may in part be given to a charity. This charity and the amount of any donation is to be decided by a General Meeting.

The financial year shall run from the 1st March to the last day of February each year.

The Honorary Treasurer shall be responsible for the preparation of the annual accounts of the Club. An independent person, elected annually by the A.G.M, shall inspect the accounts. This person must not be a member of the Management Committee but may be a member of the Club.

All cheques drawn against Club funds must be signed by any two of the following;- President; Vice- President; Secretary; and Treasurer. No one person holding dual office may sign twice.

All members of the Club shall be considered jointly and equally responsible for the financial responsibilities of the Club.

11) **Property**

The Committee shall arrange for the safe keeping of the Club's property and maintain an inventory of it.

12) **Members Discipline**

In the event of a member acting in an unseemly or discourteous manner such as to cause offence to others. The committee will normally draw the member's attention to the offence in private.

In the unlikely case of the club wishing to remove a member from membership of the club, an extraordinary general meeting can be called as outlined in clause 6. The outcome of such a meeting would be decided by a simple majority vote.

13) **Disclaimer**

The Club does not accept liability either for the acts of any member(s) nor for the results of such acts.

14) **Dissolution**

In the event of the dissolution of the Club any assets thereof will not be distributed to the membership of the club in any way whatsoever. The property of the Club shall be sold by public advertisement and the assets donated to a registered charity which would be nominated by the officers of the Club.